

## **RULES FOR THE USE OF THE LANGUAGE LABORATORY**

**For your information and use, please observe the following rules below:**

1. When accessing the lab, all students must fill in the user's form next to each computer. Write the date and the time.
2. Students cannot do other activities or use other software or website than those stated by the teacher.
3. The rules about eating, smoking, use of mobile phones, etc. are the same as in the rest of the school.
4. When the period finishes, close down your computer as you are taught by the teacher. Make sure you leave the PC as you found it.
5. Abuse of lab equipment will result in the student being sent to the staff room and possible loss of the privilege to use the lab.
6. Any damage due to misuse, will be paid by the student.

*Thank you for your help and support. It is essential that each student understand the importance of respecting the equipment.*