

ERASMUS POLICY STATEMENT

We are a large secondary and vocational public school, called Institut Santa Eugènia, in the city of [GIRONA](#), which is 100km away from Barcelona.

There are about 1000 pupils and 100 teachers in our school, and we deliver secondary compulsory education, vocational studies and Batxillerat(GCE).

When the students get the Certificate in Secondary Education, they may stay in our school in order to pursue further studies.

We offer different “batxillerat” programmes: science and technology, and humanities and social science; and seven different VET and six higher education specialities.

We intend to develop a gradual involvement in Erasmus+ starting by focusing on two main activities: traineeships, both incoming and outbound, and cooperation projects with VET schools from other European countries. Later on, probably during our second year in the program, we'd also like to include student mobility to study, and some particular staff mobility too, both incoming and outbound.

We want to embark on this project for several reasons. First of all, lately some of our students have been asking for it, and we also think it is something we should be able to offer. Secondly, we are lucky enough to have some teachers with previous experience in mobility, and all of them are eager to get involved again in this kind of projects and activities. Furthermore, we are well connected with many companies and enterprises, and they also see all the positive outcomes possible of the cooperation with other countries.

Moreover, we believe it is in our best interest to promote and encourage the use of foreign languages and the internationalization of our staff and students.

We want to start by focusing on our upper VET students. Our institution is a high school combined with a VET school. Its surrounding area is a part of our city, Girona, where quite a high percentage of immigration live. Even though some of our VET courses attract students from many different cities, some of them come from this neighbourhood, and we believe this profile of students deserve, as well as the rest, the opportunity to improve their employability, their digital competence, their language skills and the opportunity to live maybe a life changing experience.

It's an opportunity to prepare them for a career beyond our borders. And it can be an incredible motivation tool.

To sum it up, we expect to have a positive outcome affecting the students, the area, the companies, the teachers, and as a result our school too.

In order to ensure the good progress of this project, every year we will set the goals we want to achieve and at the end of the year we will held a meeting to evaluate the results and introduce the changes we deem necessary.

METHODOLOGY

We will ensure the equal access and opportunities to all the participants. To do that, we will have a transparent process of selection, where the mobility team will assess the project each student presents.

Requirements to apply

- 1. The student must be enrolled in the school*
- 2. We will consider as a merit the possession of an official certificate level (B1 or superior) in the language of the country*

3. *The student mustn't have any pending subjects/modules from previous years and he/she must have completed 70% of the credits/modules of the course.*
4. *The student must have the nationality of any country member of the EU. Otherwise it will be required the resident documentation.*

How to apply

Anyone can apply sending an email to mobilitat@isantaeugenia.cat specifying name, ID, course and hours of job training remaining

Selection process

The mobility team will be responsible of checking all the student's requests

1. The process criteria will be published on the website
 - 25% Team's opinion on the students interest, capacity, effort, social skills..
 - 25% Knowledge of languages or interest in learning them
 - 25% courses grades
 - 25% mobility team interview with the student and with his/her teachers
2. The coordinator publishes the list with the results on the website
3. The selected students fill the forms of participation commitment.

Reconition

Students doing the job training abroad will have full recognition of their work. One hour of work there will be equivalent to one hour of work here. To ensure the full recognition, we will manage everything through the Qbid platform. In this platform the students will inform the hours they work every day, plus the activity they have been doing that day at work. Their tutor will approve all the hours. The tutor will keep communication with the mentor in the company. So, at the end, if in Catalonia the required duration is 350 hours (22 ECTS credits), the amount of hours required abroad to finish will be the same. Otherwise, when they return they will have to comply with the remaining hours.

As to the students studying abroad, one hour of formation there will be equivalent to one hour of formation here. To apply the recognition of these hours, we will need to have the confirmation of the subject/modul enrolment, the curriculum of this subject and the final grade achieved by the student.