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| **IPC Student Information Sheet** | | |
| **Group Name** | | Enter your school group name |
| **Course Dates** | |  |
| Photo  *Please attach an up-to-date photo here (for Host Family, and to assist IPC with GDPR compliance)* | |  |
| **Section 1: Personal Details *(to be completed by the student)*** | | |
| **First Name** | | Enter your first name |
| **Last Name** | | Enter your family name |
| **Date of Birth** | | Click here to enter a date |
| **Age you will be in Exeter** | | Enter your age |
| **Nationality** | | Enter your nationality |
| **Mobile Number *(including country code; e.g: UK +44)*** | | Enter your mobile number |
| **Email** | | Enter your email address |
| **Gender:** | | **Male  Female  Other** |
| **Is it your birthday while you are in Exeter?** | | **Yes  No** |
| **Have you been abroad on a school trip before?** | | **Yes  No** |
| **Have you been to IPC before, and if so, when?** | | **Yes  No**  Please write when you came to IPC |
| **Please note that smoking is not allowed in any public buildings, including IPC. Host families do not allow smoking in their homes. Do you smoke?** | | |
| **Yes  No** | | |
| **If you would like to stay with a fellow student, please write the name of the student (normally this will be sharing a twin-bedded room), or say if you would prefer to stay alone below** | | |
| I would like to stay.. | | |
| **Please tell us about your family and the things you enjoy doing in your spare time** | Click here to enter text. | |

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| **Section 2: Emergency Contact Details and Information *(to be completed by the parent/guardian)*** | |
| **Name of Parent / Guardian** | Enter your full name |
| **Home Address** | Enter your home address. |
| **Home Phone Number** | Enter your home telephone number |
| **Mobile Number *(including country code; e.g: UK +44)*** | Enter your mobile number. |
| **Email** | Enter your email address |
| **To help us select an appropriate host for your child please give us the following information**: | |
| **Does your child require a special diet? (If ‘yes’ please give details).**  *\*Please note there may be an additional 25€ fee for special diets due to the extra cost associated with their provision.* | **Yes**  **No** |
| Please enter any allergies or dietary requirements here |
| **Does your child have any allergies/illnesses e.g. asthma, diabetes, epilepsy, eating disorders, behavioural issues?**  *If ‘yes’ please give as much information as possible so we can try to provide the help and support required* | **Yes**  **No**  Please give as much information as possible so we can try and provide the help and support required. |
| **Is your child taking any medication?** | **Yes**  **No**  Please give detailed information including any instructions IPC needs to know about its use |
| **Is there any further information which we need to pass on to your child’s homestay host?** | Click here to enter text. |
| **Do you give your consent for your child to take part in all the supervised activities and sports (including swimming) that are included in the programme?** | **Yes**  **No**  If ‘no’ please give us more information |
|  | |
| **Do you give your consent for members of IPC staff to take photos/videos of your child for marketing purposes? These images will never be passed on to third parties.** | |
| **Yes  No** | |
| **Do you give your consent for IPC to post photos/videos of your child on our official media channels (IPC’s website, Facebook, Instagram)? Please note we will never identify or tag people in photographs.** | |
| **Yes  No** | |
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| ***In order to protect your child during their stay and enrich their learning experience, all students are asked to sign an Acceptable Use of ICT Policy during induction. If you would like to read this policy, please request a copy from Esther Western-Thomas on*** [***estherwt@ipcexeter.co.uk***](mailto:estherwt@ipcexeter.co.uk) ***(ICT Coordinator).*** | |
| I confirm that all of the information provided on this form is correct and that I have disclosed all relevant information concerning my child. I confirm that I understand that my child’s group leader will have the ultimate responsibility for my child during the visit to England. I understand that, if my child decides to miss lessons or activities, they will NOT be covered by the insurance provided by IPC. | |
| **Signed:** Click here to enter text. | **Date:** Click here to enter a date. |
| **Data Protection:** The personal information that is given on this form will only be used by IPC to assist with arranging appropriate (homestay) accommodation and delivering a high quality English study course while you are studying in Exeter. All personal information is stored securely in IPC’s system. Your personal information, in the form of this *information sheet* will be passed on to your homestay accommodation host and relevant information will be provided to course teachers e.g. age, nationality, medical condition(s). **Your personal information will not be shared with a commercial third party.** IPC would like to email you with information about future courses. If you do not wish to be contacted please tick/highlight the box | |